



- Integrity
- Stewardship
- Community



SYLVAN SHORES CLUBHOUSE



Katie's Corner
 Katie Denny- President

Wow, where did July go?

We have been having an amazing summer here in Sylvan Shores.

Not only is it a beautiful place to spend your time relaxing while enjoying the amenities, our activities committee has been working really hard to bring our community together with some awesome planned events with great turnouts.

We hope that continues and our annual community picnic is the best one yet. There will be something for everyone to enjoy. It is scheduled for August 23.

Don't forget if you have the best ribs to make sure to get entered into the rib cook off by contacting Katie in the office to get signed up. Judging will take place at 4:00; have your ribs hot and ready to be sampled at that time.

Wishing you all the best of summer time and sunshine.

Katie Denny
Sylvan Shores President

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Notice



Notice. Open quarterly meeting to take place in September.

Date to be determined.

Pillars of Sylvan Shores—Integrity, Stewardship, Community



COMMUNITY EVENTS

**Scrambled Eggs with
Biscuits and Gravy
Breakfast Event**
Saturday August 30, 2025
9:00 AM - 11:00 AM
Donation for each plate!
Sylvan Shores Clubhouse
Don't miss out on this fun and
delicious breakfast event!

Made with PosterMyWall.com

BBQ RIB COOKOFF - GAMES & ANNUAL SUMMER PICNIC

To enter your RIBS call the clubhouse to register - 218-894-1065
OR sylvanshores@outlook.com

Cook your ribs at home and bring to the clubhouse by 4 PM

Do you make the best bbq ribs? Here's your chance to win prizes, and more importantly, bragging rights!

**Saturday
August 23
11:30 AM - 5PM
4:00 PM Rib Judging**

*50/50
Raffle*

Schedule of Events

- OPEN: 11:30 AM** Bring a Dish to Pass and enjoy Picnic lunch
50/50 Raffle Sales until drawing at 3:50 PM
Bounce House
Face Painting
Slip and Slide
- 12:30 PM** Egg & spoon race for kids and adults
- 1:00 PM** Cheeto Shaving Cream Toss kids and adults
- 1:30 PM** Donut on a string challenge
- 2:00 PM** Tug - a - war Kids and adults
- 3:00 PM** Bingo with prizes
- 3:50 PM** Drawing for winner of 50/50 Raffle
- 4:00 PM** Rib Cook off judging

win prizes!



*Whos got the best ribs?
Vote for your favorites!*





Billing Team and Process

We have new office staff, a new Board and a new database programmer.

Our President brings a positive attitude and cares about the members of Sylvan Shores. She is helping to hold things together and move us forward.

Our new Treasurer knows the Covenants, Bylaws and billing rules. Her background is extensive and she understands accounting.

Our new Office Manager enjoys solving problems and digging in to find the proper answers. She brings a friendly face and a happy voice to the office. You will notice how well she interacts with our members. Despite being pulled too many directions, she gets the job done for the members.

The Social Media Director has a background in programming. She feels this is a big challenge to make the database sustainable and understandable for future employees, volunteers and members.



MASS RECONCILIATION AND COMPLETE RECORDS

Given the information we have, we are doing our best to have complete, accurate and timely records.

Ownership, locating and balancing records and digging for handwritten clues has been very time consuming.

We want to have our members' trust when they receive invoices and other information from Sylvan Shores. The balances do not match between different sources. We would ask that members inform us when something is wrong.

Billing will be accomplished after everything we can put together in one spot is done.

We currently have: A database (usually 2022-2024 information), Quickbooks records, an excel workbook with records from 2022 to 2024, another group of records going back to 2009, handwritten notes and receipts found in the office.



WE DID NOT HAVE

- A list of lots
- A proper count of lots
- An alphabetic owner list
- A menu and a good safe method to work with records in the database
- A separation between assessments and other fees like non-compliance
- Proper write offs and tax forfeited recording documentation
- Correct formulas for late fees and interest
- Unique owner ID numbers—many owners have multiple IDs and some should be joined together
- A way to match parcels accurately to Parcel IDs
- Correct and complete beginning balances



NEW STAFF

New Board Members and Office Staff

Several changes have happened in the last couple of years. The database is being set up for sustainability. Documentation is in the works to describe processes.



LOTS

There was no list of lots.

A list was created and added as a function in the database.

The count of lots did not make sense.

A field was added with a value to address split lots.



We want this right!

It is no fun for the member or the office staff to have unresolved questions. We want to have all of this in a happy spot. Sylvan Shores is a beautiful place to live and we want to help to sustain the income and reporting in a meaningful way.



Topics



OWNERS

One owner / multiple IDs

A field was added to note these. In the future it would be nice to combine some of these.

Sorting by first name

A field was added to sort by last name.



QUESTIONS

There are lots of puzzles

We each bring something to the table to solve the mysteries. In order to keep things running, we need the money to keep rolling in. We all have that in mind.



NON-COMPLIANCE

Non-compliance and other fees were entered in with lot assessments

An area for non-compliance records was added to the database.

Fields were added in several places for notes.



VALUES IN CELLS

Normally, it is a simple thing to run a total on a column of numbers. In this case one cell was used for many payments.

2 payments: \$375,120.00

Many payments:

100100100100+100+100+100+100+100

A database table for payment details was added



NOTES

Ownership notes and other clues are listed throughout the spreadsheets

Dedicated fields for transaction notes, ownership notes and specific notes by date were added.

This will allow for future reports and filtering.

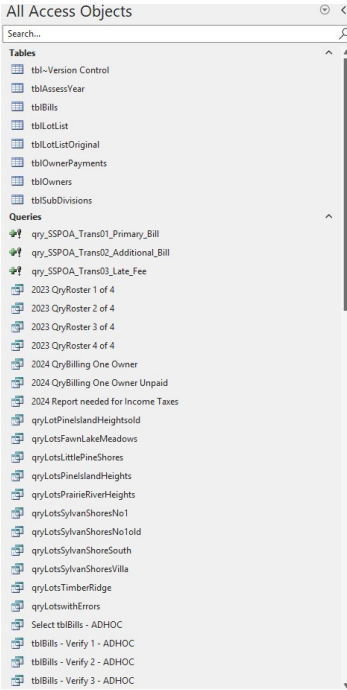


CLUES / EVIDENCE

The office has received evidence of payments

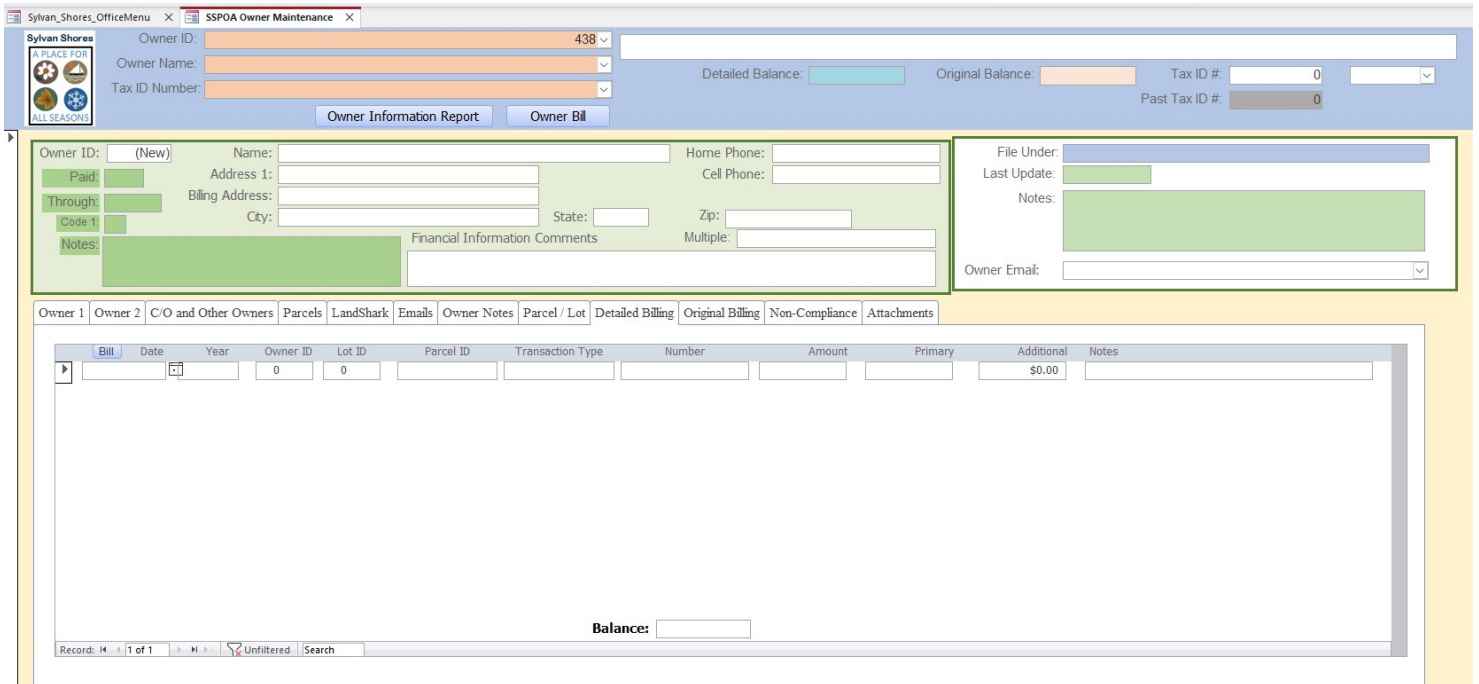
There are also letters, notices, receipts and other clues located and being worked on.

It is a good thing Katie likes puzzles!



The old database system looked like this.
The office staff had access to the raw data. This does not maintain the consistency and efficiency of a menu system.

The new system has a menu, reports and places for details and notes.



What members can expect:

- Staff will continue to finish up what they can to make sense of the records (currently going back to 2022, unless there are bigger questions)
- A new script will be written to process late fees and interest on the unpaid assessments only.
- A billing process will be written for all unpaid assessments. It is expected that this will happen by the end of August.
- The button for one invoice will be polished up so that if changes are necessary a new invoice can be generated.
- A form to accompany the invoices will be developed to ask for member assistance if there are mistakes or changes.
- This will also include reminders and opportunities like updating the For Sale book.



Another successful event at the Clubhouse!

Thank you to all of the volunteers and for everyone who attended. You helped to make this a great success!

Solid Waste Transfer Station

The solid waste transfer station is conveniently located 11 miles from Sylvan Shores. They accept most all waste items for a minimal fee. If you looking to do some deep cleaning of your home and property, this is the place to go.

Todd County Solid Waste
30433 US Highway 71
Browerville, MN 56438

[320-594-2210](tel:320-594-2210)

RATES: <https://www.co.todd.mn.us/wp-content/uploads/2025/01/2025-Fee-Schedule-Price-List.pdf>

**NEXT SYLVAN SHORES HAPPY HOUR -
FRIDAY AUGUST 22, 2025 6PM-8PM**

HAPPY HOUR

**GREAT NIGHT OF FUN & LAUGHTER!
BRING A JOKE TO SHARE - CONTEST!**

***To All the men that attend:
Each of you will be entered into a surprise
drawing with an amazing prize going to
the winner***

**Drinks being showcased next month!
Rhubarb Slush
Red solo cup - (if you feel like putting on your
cowboy or cowgirl hat, please do!)**

Bring an appetizer to share, if you like!

