

## SSAI BOARD WORKSHOP MINUTES SEPTEMBER 23, 2022

BOARD MEMBERS PRESENT: B BERGLUND, E THULL, J BROWN, D DEMUTH, A BERGERON, J KLOSS, M NOSKA.

Approval of August 23, 2022 minutes. Kloss moved to approve minutes as presented. Demuth seconded the motion. Motion passed. Minutes will be posted to website.

### Facilities maintenance manager report-

Trimming, weeding, raking of common areas at clubhouse and campground has been done. Grass seeded at campground. Purchased 10 garbage cans for campground sites. Fire/smoke alarms installed. Cleaning and organizing shed. Will meet with plumber on 9/26 to winterize campground. Will meet with pool technician to drain pool 9/25. Pool caulking completed. Docks will be brought in. Discussed wasp control. Provided a list of tools needed to do tasks.

### COMMITTEE REPORTS

Finance- discussed investment options. Plan is to wait until next meeting when interest rates should increase. Debit card will be cancelled.

Savings balance.	Quick books.	Bank
	\$178,351.00	\$178,351.00

Checking balance	\$ 50,087.00.	\$ 51,160.
------------------	---------------	------------

### Community events-

Discussed a social event for November.

### Campground-

Variance request for 52 sites was withdrawn. Permit not needed if campground remains at 42 sites. Thull obtained three bids for needed electrical upgrades to 22 campsites and bath house. Existing wiring cannot handle demand. Thull motioned to accept bid from Brichacek Electrical to update electric to bath house, 22 camp sites, and 4 light poles. Berglund seconded the motion. Discussion ensued. Motion failed.

### Association Properties-

Noska provided a list of items that have been completed and ongoing tasks to be done. Plan is to follow up on items discussed and share with maintenance manager. Inventory of pool room and deck have been completed. Thull is inquiring into rebates for LED light bulbs. Yard waste key will be available from Demuth or Berglund on weekends.

### Covenants/Bylaws-

Kloss will work on developing a leash policy with fine to add to Bylaws.

### Noncompliance-

Three noncompliant properties have been turned over to attorney, billing invoices have been sent.

### Employee issues-

Berglund will interview applications for office manager. She will work in office during interim. Discussed need for services to post upcoming SS information to website, Facebook and mailchimp until it is determined if office manager can perform this task.

Quickbooks- Berglund provided bank reconciliations thru August. Board approved upgrade of Quickbooks to include budgeting. She plans to meet with accountant.

CTC- discussed options for camera placement. Berglund will contact CTC.

Summer recap- an average of 587 people used the pool each month this summer. Discussed cost of pool attendants for season.

Key card- Berglund moved to put keycard installation into budget for 2023. Kloss seconded the motion. Motion passed.

Pine Island fish restocking request- Berglund will reply to this request. Recommend property owners form a Lake Association to address needs of Pine Island Lake.

Vehicle for maintenance use- discussed options ( truck vs ATV ) that would address needs in performing maintenance tasks throughout the year.

PCI compliance- tabled.

Member request- Berglund motioned to sell a Sylvan Shores owned lot to adjoining property owner. Thull seconded the motion. Motion passed.

Thull motioned to adjourn. Demuth seconded. Meeting adjourned at 9:36.  
Next meeting scheduled for October 26, 2022 at 6:00.

Respectfully submitted: Mary Noska, secretary.

Addendum- Berglund moved to hire a media person to post upcoming SS events on website, Facebook and mailchimp until it is determined if a new office manager can perform this task. Noska seconded the motion. Motion passed.