

## SYLVAN SHORES ASSOCIATION BOARD WORKSHOP OCTOBER 26, 2022

Board members present: B Berglund, D Demuth, A Bergeron, J Kloss, M Noska, via zoom: E Thull, J Brown. Facility Maintenance manager, J Kloss.

Approval of minutes: Thull moved to accept minutes of 9/23/22 meeting minutes as presented. Demuth seconded the motion. Motion passed. Minutes will be posted to website.

FMM report- Kloss gave a report of projects completed to date and continuing tasks he is working on. He received quotes for needed fire extinguisher thru Summit. Thull moved to spend \$770.00 on the quotes provided via email. Discussion of motion followed at this meeting. J Kloss seconded the motion. Motion passed.

Discussed need to check on locks for electrical boxes at the campground. The shelves in mechanical room will be strengthened.

Office Manager - discussed changing clubhouse hours. New opening and closing times will be posted on website when put into effect.

Discussed old cassette tapes of previous meeting minutes. As there are hard copies of minutes it was decided to discard old tapes.

Discussed developing a list of SSPAI regulations to clarify and update for property owners.

The current credit card will only be used for Microsoft one drive. Once we get a debit card the credit card will be closed.

Discussed point of service water heater options.

### Committee reports

#### Financial

Savings Balance \$178,395.00

Checking Balance \$ 25,343.00 per QuickBooks, \$36,756.00 per bank.

Investment options. Will wait until after the first of 2023 to research.

Brown and Berglund have been working on budget for 2023. There will be another financial committee meeting 11/3/22 at 6:00 PM.

### Community Events-

Demuth reminded board of Trunk or Treat at CH on 10/31/22 from 3:30-5:00.

Christmas party committee will be finalizing plans and they will be advertised on website, mailchimp, face book, and CH sign.

### Campground-

Thull reported he met with more electrical contractors for more bids. He explained that until there are enough funds to pay for updating all remaining 22 camp sites and the bathhouse, we will have to change 14 sites to primitive status, discontinue heating bathhouse, and allow 8 partial service sites with 20 amp capacity. Discussed allowing use of generators at partial service and primitive sites until

as such time as the association can afford to upgrade all sites and bathhouse. Thull motioned to close all electrical hook ups except for 8 20amp sites and discontinue heating bathhouse, and use the 14 remaining sites for non-service. Generators will be allowed in the 2023 season for primitive and partial service. Kloss seconded the motion. Motion passed. Campground committee will inform campers.

Two 55 gallon barrels were requested to keep ashes from camp site fire rings. Board approved purchase.

Association properties - Noska presented items that need repair or replacement. Quotes will be obtained for budgeting into 2023.

Convents/By-laws - Kloss presented members with samples of "pet leash policies". Discussion covered topics of enforcement and fines for noncompliance.

Noncompliance - Berglund reported second billing invoices have been sent. Attorney has sent letters to three problem properties.

Berglund has not heard back from CTC re: special circuit billing.

Keycard expense will be put in 2023 budget.

Berglund will meet with an accountant who specializes in Quickbooks.

Thull motioned to adjourn at 8:30 PM. Demuth seconded the motion. Passed.

Next meeting 11/15/22 at 6:00 PM at club house.

Respectfully submitted: Mary Noska secretary.