

SYLVAN SHORES ASSOCIATION INC. BOARD MEETING JULY 28,2022

Members present: E. Berglund, M. Noska, J. Brown, A. Bergeron, D. Demuth, J. Kloss.
E. Thull, A. Hermsen, via conference call.

Approval of July 1,2022 minutes. Brown motioned to approve minutes as presented. Berglund seconded the motion. Motion passed.

Welcome to our newest board member J.Kloss. Overview of board duties were explained during interview.

Office report- Quickbooks Desktop is in the process of being transferred to Quickbooks Online. Because desktop is a 2016 version we need QB support to transfer data.

Bills for overdue assessment are being mailed.

Working Todd County Planning and Zoning variance paper work to present to county commissioners.

A new pool tech has been hired, and a fill-in pool attendant as well.

Looking for someone to fill-in for clubhouse cleaning position.

Committee Reports

Finance- Berglund motioned to allow Ashley Hermsen, SSAI Office Manager access to all banking, saving-sand checking, information at Unity Bank in Staples Minnesota. Demuth seconded the motion. Motion passed.

Brown is researching investing options for association savings.

Architectural Control-

Berglund reported one inquiry for a shed. No permits submitted.

CommunityRelations-

Demuth reported plans have been finalized for Community Picnic August 13, 2022. See website for details. Volunteers are welcome. Contact office if you would like to help out for a couple of hours.

Campground-

Thull reported that sewer systems have been checked and they are working as designed. Bath room/bath house rules and regulations will be posted. Letter will be sent to campers explaining need for parent supervision of children using bathrooms.

Thull met with Todd Wadena Electric Cooperative, and electrical contractors for bids to upgrade partial-hook-up sites. Approval of variance will determine when this project can begin. Brown motioned to allow temporary use of quiet generators at partial hook-up sites until up grades are made. Kloss seconded the motion. Motion passed. A letter will be sent to those campers.

Garbage cans for full service sites discussed and tabled.

Berglund motioned to reimburse volunteers, who mowed full service sites this season, for gas and blades. Brown seconded the motion. Motion passed. A receipt will be required.

Recommended campground maintenance take over mini-golf mowing.

Association Properties-

Noska provided board members with a list of recommended repairs and needs for clubhouse, tennis courts, basketball court, Fawn Lake beach, pool area, and common grounds. Discussed priorities that can be achieved yet this season.

Covenants/By-laws-

Berglund will focus on financial information for raising annual assessments starting in September.

Non-Compliance-

Letters have been sent to property owners.

Employee issues-

Thull made a motion to reimburse an employee for mileage not paid in previous years. Brown seconded the motion. Motion passed.

Discussed facility maintenance issues. Thull motioned to hire a facilities maintenance employees manager. Noska seconded the motion. Motion passed. Betsy will develop job description. Thull will post job opportunity on website and Indeed. Thull will schedule interviews.

Discussed allowing daycare, VRBO, stand alone storage building for rent, on Sylvan Shores property. Per restrictive covenants, storage rentals, and VRBO's are not allowed. A building specific only for day care is not allowed.

Swimming pool re-caulking received a quote from Rob Brown. The pool would need to be closed for a couple of days to do job. Recommend doing project after Labor Day while the weather is still nice. Caulking cannot freeze while setting up.

PCI Compliance- Discussed options for keeping credit card information secure.

Meeting adjourned at 8:40. Next meeting August 23, 2022 6:00 PM at clubhouse.
Respectfully submitted: Mary Noska secretary.